

**City Board of Education  
Washington C. H. City Schools**

**Proceedings, Regular Board Meeting  
June 26, 2017**

The Board of Education of the City School District of Washington Court House, Fayette County, Ohio, met in regular session pursuant to the rules of section 3313.16 of the Ohio Revised Code at the Board of Education office on June 26, 2017 at 7:00 P.M. and proceeded to consider regular business under section 3313.15 of the Ohio Revised Code.

**CALL TO ORDER:** *(Agenda, Item 1)* The meeting was called to order at 7:00 P.M. by President Upthegrove.

**PLEDGE OF ALLEGIANCE:** *(Agenda, Item 2)* President Upthegrove led the Board in the Pledge of Allegiance.

**ROLL CALL:** *(Agenda, Item 3)* The Treasurer was requested to call the roll for the purpose of recording the attendance of members and others.

**MEMBERS PRESENT:** Craig Copas, Vice President  
Jon Creamer, Member  
Jennifer Lynch, Member  
James Teeters, Member  
Kenneth Upthegrove, President

**OTHERS PRESENT:** Robert Hamm, Interim Superintendent  
Martin Graham, Record Herald  
Lisa Robinson, Secretary  
Becky Mullins, Treasurer

**OTHERS PRESENT:** Mary Kay West, Megan Boyle, Tami Rose,  
Susan Eckles, Anna Black, Tracy Semler,  
Melissa R Mustain, Erica Malone,  
Kurt Semler

**ADDITIONS, DELETIONS, CORRECTIONS IN THE AGENDA:** *(Agenda, Item 4)*

**PROPOSED AGENDA:** On Friday preceding this meeting, board members were presented with a proposed agenda and other information showing business to be considered at this meeting. This explains references to the agenda, which occurred throughout the minutes.

**PUBLIC PARTICIPATION:** *(Agenda, Item 5)* The board president recognized members of the public at this time and provided an opportunity for citizens to address the

board of education regarding agenda items. During the public participation, Mary Kay West, Tracy Semler, and Melissa Mustain addressed the board regarding Item #20.

**MINUTES:** (*Agenda, Item 6*) The minutes for the meeting held on May 22, 2017, were included with the agenda. President Upthegrove asked if there were any corrections, additions, or deletions to the minutes.

MOTION 2017-83: Mrs. Lynch moved to approve the minutes of May 22, 2017.  
Mr. Teeters seconded the motion.  
On roll call the members voted as follows:  
Mr. Copas, yea; Mr. Creamer, yea; Mrs. Lynch, yea;  
Mr. Teeters, yea; Mr. Upthegrove, yea. (5 yeas)  
President Upthegrove declared the motion carried.

**FINANCIAL REPORTS:** (*Agenda, Item 7*) The Treasurer requested and the Superintendent recommended the acceptance of the financial reports for the month of May 2017 as presented.

MOTION 2017-84: Mrs. Lynch moved to accept the financial statement as presented for the month of May 2017.  
Mr. Copas seconded the motion.  
On roll call the members voted as follows:  
Mr. Creamer, yea; Mrs. Lynch, yea; Mr. Teeters, yea,  
Mr. Upthegrove, yea; Mr. Copas, yea. (5 yeas)  
President Upthegrove declared the motion carried.

**ACCEPTANCE OF DONATIONS:** (*Agenda, Item 8*) The Treasurer requested and the Superintendent recommended the acceptance of the donations as stated below.

MOTION 2017-85 Mr. Teeters moved to accept the donations as stated below in the motion.

1. \$25.00 – First State Bank – Football Camp Fund
2. \$50.00 – Baxla - Football Camp Fund
3. \$50.00 – Herron Financial - Football Camp Fund
4. \$100.00 – Quali-Tee - Football Camp Fund
5. \$100.00 – Center Pizza - Football Camp Fund
6. \$250.00 – Dawn Knaub – Class of 1997 Eric DiSario Memorial Scholarship Fund
7. \$750.00 – Sheriff – Police – Fire – Rescue – Class of 1997 Eric DiSario Memorial Scholarship for 2018 Scholarship
8. \$876.56 – Blue Lion Athletic Boosters – Football Camp
9. \$1,200.00 – City of Washington – High School Lunch and Learn Fund

Mrs. Lynch seconded the motion.

On roll call the members voted as follows:  
 Mrs. Lynch, yea; Mr. Teeters, yea; Mr. Upthegrove, yea;  
 Mr. Copas, yea; Mr. Creamer, yea. (5 yeas)  
 President Upthegrove declared the motion carried.

**ACCEPTANCE OF FUNDS:** (*Agenda, Item 9*) The Treasurer requested and the Superintendent recommended the acceptance of the funds as stated below.

- MOTION 2017-86: Mrs. Lynch moved to approve the acceptance of funds as stated below.
1. \$330.00 – Auditor of State – Title IIA
  2. \$7,538.39 – Auditor of State – Early Childhood Education Entitlement
  3. \$19,498.63 – Auditor of State – Special Education IDEA Part B
  4. \$29,804.78 – Auditor of State – Title I
  5. \$40,045.11 – Auditor of State – Early Childhood Education
  6. \$42,411.31 – Auditor of State – IDEA Part B
  7. \$68,999.67 – Auditor of State – Title I

Mr. Copas seconded the motion.

On roll call the members voted as follows:  
 Mr. Teeters, yea; Mr. Upthegrove, yea; Mr. Copas, yea;  
 Mr. Creamer, yea; Mrs. Lynch, yea. (5 yeas)  
 President Upthegrove declared the motion carried.

**CELL PHONE REIMBURSEMENT:** (*Agenda, Item 10*) The Treasurer requested and the Superintendent recommended the approval of the monthly cell phone reimbursement schedule for 2017-2018: Level 1 \$70.00, Level 2 \$45.00, Level 3 \$30.00 and Level 4 \$25.00. Reimbursements will be made in 6 month increments in December and June and prorated as applicable.

- MOTION 2017-87: Mrs. Lynch moved to approve the cell phone reimbursements.
- Mr. Copas seconded the motion.
- On roll call the members voted as follows:  
 Mr. Upthegrove, yea; Mr. Copas, yea; Mr. Creamer, yea;  
 Mr. Lynch, yea; Mr. Teeters, yea. (5 yeas)  
 President Upthegrove declared the motion carried

**FINAL APPROPRIATIONS:** (*Agenda, Item 11*) The Treasurer requested and the Superintendent recommended the approval of the final appropriations FY17.

- MOTION 2017-88: Mrs. Lynch recommended the approval of final appropriations FY17.
- Mr. Teeters seconded the motion.

On roll call the members voted as follows:  
 Mr. Copas, yea; Mr. Creamer, yea; Mrs. Lynch, yea;  
 Mr. Teeters, yea; Mr. Upthegrove, yea. (5 yeas)  
 President Upthegrove declared the motion carried.

**TEMPORARY APPROPRIATIONS:** (*Agenda, Item 12*) The Treasurer requested and the Superintendent recommended approval of the temporary appropriations for the FY18 school year.

MOTION 2017-89: Mrs. Lynch approved the temporary appropriations for the school year FY18.  
 Mr. Copas seconded the motion.  
 On roll call the members voted as follows:  
 Mr. Creamer, yea; Mrs. Lynch, yea; Mr. Teeters, yea;  
 Mr. Upthegrove, yea; Mr. Copas, yea. (5 yeas)  
 President Upthegrove declared the motion carried.

**FLEET, LIABILITY AND PROPERTY INSURANCE:** (*Agenda, Item 13*) The district's fleet, liability and property insurance coverage expires on June 30, 2017. The Treasurer requests and the Superintendent recommends the approval of the following company and rate to provide insurance coverage for 1 year beginning July 1, 2017 through June 30, 2018: Ohio School Plan (Smith-Feike-Minton Insurance Agency) at \$77,981.00.

MOTION 2017-90: Mr. Teeters moved to approve the insurance rates as stated above.  
 Mr. Creamer seconded the motion.  
 On roll call the members voted as follows:  
 Mrs. Lynch, yea; Mr. Teeters, yea; Mr. Upthegrove, yea;  
 Mr. Copas, yea; Mr. Creamer, yea. (5 yeas)  
 President Upthegrove declared the motion carried.

**INFORMATION ONLY – SUMMER REGISTRATION DATES:** (*Agenda, Item 14*)

Registration dates for those students who are new to the Washington CH City Schools may register at the building where they will attend on the following dates and times: **Cherry Hill Primary (Grades K-2)**, 720 Oakland Ave. on Friday, July 28th from 9:00 a.m. – 11:00 a.m. and 12:00 p.m. – 2:00 p.m., **Belle Aire Intermediate School (Grades 3-5)** 1120 High St. on Friday, July 28th from 9:00 a.m. – 11:00 a.m. and 12:00 p.m. – 2:00 p.m., **Washington Middle School (Grades 6-8)**, 500 S. Elm St. beginning Tuesday, August 8th from 9:00 a.m. – 11:00 a.m. and 12:00 p.m. – 2:00 p.m., **Washington High School (Grades 9-12)**, 400 S. Elm St. beginning Tuesday, August 8 from 9:00 a.m. – 11:00 a.m. and 12:00 p.m. – 2:00 p.m. These registration dates are only for those students who have moved into the district over the summer or who have not already registered for kindergarten.

**RESIGNATIONS:** (*Agenda, Item 15*) The Superintendent recommended the acceptance of the resignation of those stated below.

MOTION 2017:91: Mrs. Lynch moved to accept the resignations as stated below.

1. Kristi Creamer – Special education supervisor, effective August 1, 2017
2. Tyler Rhodus – Physical education teacher at Washington Middle School, effective August 2, 2017; Head varsity baseball coach; High school assistant girls soccer coach
3. Ryan Wells – Social studies teacher at Washington High School, effective August 2, 2017

Mr. Copas seconded the motion.

On roll call the members voted as follows:

Mr. Teeters, yea; Mr. Upthegrove, yea; Mr Copas, yea; Mr. Creamer, yea; Mrs. Lynch, yea. (5 yeas)

President Upthegrove declared the motion carried.

**EMPLOYMENT:** (*Agenda, Item 16*) The Superintendent recommended the employment of the persons stated in the categories below.

MOTION 2017-92: Mrs. Lynch moved to employ the persons stated below.

1. Kevin Evans– Casual for 2016-2017 and 2017-2018 school years, effective June 1, 2017
2. Jordan Flowers – Casual for 2016-2017 and 2017-2018 school years, effective June 12, 2017
3. Mary Kate Van Dyke - Casual for 2016-2017 and 2017-2018 school years, effective June 12, 2017
4. Beth Keller- Casual for 2016-2017 and 2017-2018 school years, effective June 8, 2017
5. Jessica Schroeder - Casual for 2016-2017 and 2017-2018 school years, effective June 8, 2017
6. Tara Bivens – Secretary at Washington Middle School
7. Tammy Mongold – Secretary at Cherry Hill Primary School
8. Kim Bonnell – High school OGT summer tutor (pro-rated up to 10 hours), effective June 8, 2017
9. Leandra Roble – Home instruction tutor for 2016-2017 and 2017-2018 school years, effective June 5, 2017
10. Tiffany Null – TBT leader for 2016-2017 (1/2 stipend)
11. Jane Pope – TBT leader for 2016-2017 (1/2 stipend)
12. Kristi Creamer – Intervention specialist at Washington Middle School
13. Chris Chambers – Intervention specialist at Washington High School

14. Heather Clark – Intervention specialist at Cherry Hill Primary School
15. Kyle Maust – Math teacher at Washington Middle School
16. Margaret “Meg” Evans – 5<sup>th</sup> grade teacher at Belle Aire Intermediate School
17. Dianne Junk – Intervention specialist at Belle Aire Intermediate School
18. Iva “Anne” Hendricks – 5<sup>th</sup> grade teacher at Belle Aire Intermediate School
19. Ryan Stuckey – Intervention specialist at Belle Aire Intermediate School (pending completion of licensure)

Mr. Copas seconded the motion.

On roll call the members voted as follows:

Mr. Upthegrove, yea; Mr. Copas, yea; Mr. Creamer, yea;

Mrs. Lynch, yea; Mr. Teeters, yea. (5 yeas)

President Upthegrove declared the motion carried.

**COACHING SUPPLEMENTALS:** (*Agenda, Item 17*) The Superintendent recommended the employment of the following persons in the coaching supplemental positions as stated below.

**MOTION 2017-93:** Mrs. Lynch moved to approve the coaching supplemental contracts.

1. Aaron Tectcr – Head varsity boys soccer coach
2. Jeremy Smith – High school assistant boys soccer coach
3. Tammi Ramsey – Head varsity girls soccer coach
4. Ryan Day – Head varsity cross country coach
5. Louis Reid – Middle school cross country coach
6. Chuck Williamson – Head football coach
7. Bob Wolfe – Assistant football coach
8. Mark Bihl – Assistant football coach
9. Corey Dye – Assistant football coach
10. John Jackson – Assistant football coach (1/2 contract)
11. Marlin Ellis – Assistant football coach (1/2 contract)
12. Mike Wilson – Volunteer football coach
13. Roger Wilson – Volunteer football coach
14. Ashley DeAtley – Head varsity girls volleyball coach
15. Angela Haithcock – High school assistant volleyball coach
16. Zach Balahtsis – High school assistant volleyball coach
17. Michelle Gernert – Volunteer volleyball coach
18. Morgan Gardner – 8<sup>th</sup> grade volleyball coach
19. Beth Brannigan – 7<sup>th</sup> grade volleyball coach
20. Shannon Bartruff – Head varsity golf coach

- 21. Reagan Baker –Assistant high school cheer coach (fall and winter)
- 22. Valaria Campbell – Middle school cheer coach (fall and winter)
- 23. Mark Bihl – Strength and conditioning coach (all seasons)
- 24. Paige Bihl – Assistant girls tennis coach
- 25. Resolution for Non-Licensed Coaching with Names and Positions Following:

**WHEREAS**, a vacancy exists in the positions of \_\_\_\_\_ and;

**WHEREAS**, the positions of \_\_\_\_\_ has been offered to the current licensed employees of the Washington C.H. City School District, and no such persons whom the Board of Education considers to be qualified for the position has applied for and accepted the position; and

**WHEREAS**, the positions of \_\_\_\_\_ has also been advertised as available to any licensed individuals not employed by the Washington C.H. City School District, and no such persons whom the Board of Education considers to be qualified for the position has applied for and accepted the position; and

**WHEREAS**, \_\_\_\_\_ who is a “non-licensed individual” as that term is defined under Ohio Revised Code 3313.53, and who holds a valid pupil-activity permit, has applied for the position, and the Board of Education has determined that \_\_\_\_\_ is qualified for the positions.

**NOW, THEREFORE, BE IT RESOLVED** that \_\_\_\_\_ be employed by the Washington C.H. City School District Board of Education in the positions of \_\_\_\_\_ for the 2017-2018 school year,

**IT IS FOUND AND DETERMINED** that all formal action of this Board of Education \_\_\_\_\_ concerning or related to the adoption of this Resolution was adopted in an open meeting of this Board, and all deliberations of this Board that resulted in such formal action were adopted in \_\_\_\_\_ meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

A. Eric Downey – Middle school head football coach

B. Tyler Flora –Assistant football coach (1/2 contract)

Mr. Copas seconded the motion.

On roll call the members voted as follows:

Mrs. Lynch, yea; Mr. Copas, yea; Mr. Creamer, yea; Mr. Teeters, yea; Mr. Upthegrove, yea. (5 yeas)

Mr. Upthegrove declared the motion carried.

**EXTENDED SERVICE:** (*Agenda, Item 18*) The Superintendent recommended service days for the following persons for the school years 2016-2017 and 2017-2018 as extended noted.

- MOTION 2017-94: Mr. Creamer moved to approve the extended service as stated below.
1. Amy Vernon – HS guidance counselor – 4 days over the summer of 2017
  2. Angie Haithcock – BA guidance counselor - 7 days (2017-2018 school year)
  3. Lisa Hoppes – HS guidance counselor - 15 days (2017-2018 school year)
  4. Becky Junewick – MS guidance counselor - 15 days (2017-2018 school year)
  5. Beth Keller- District librarian - 7 days (2017-2018 school year)
  6. Amy Jo Morris – CH guidance counselor -7 days (2017-2018 school year)
  7. Matt Stanley –Band director - 7 days (2017-2018 school year)
  8. Amy Vernon – HS guidance counselor -15 days (2017-2018 school year)

Mrs. Lynch seconded the motion.

On roll call the members voted as follows:

Mr. Creamer, yea; Mrs. Lynch, yea; Mr. Teeters, yea;  
Mr. Upthegrove, yea; Mr. Copas, yea. (5 yeas)  
Mr. Upthegrove declared the motion carried.

**RENTAL REQUESTS:** (*Agenda Item 19*) The Superintendent recommended the approval of the following rental requests:

- MOTION 2017-95: Mrs. Lynch moved to approve the rental request. as stated below.
1. Kristin Preston is requesting the use of the Historic Auditorium for the Fayette County Choral Society. They would like to practice on Monday, December 4, 2017 at 7:00 PM and hold a concert along with district participants on Sunday, December 10, 2017 at 7:00 PM.

Mr. Copas seconded the motion.

On roll call the members voted as follows:

Mrs. Lynch, yea; Mr. Teeters, yea; Mr. Upthegrove, yea;  
Mr. Copas, yea; Mr. Creamer, yea. (5 yeas)  
President Upthegrove declared the motion carried.

**OLD BUSINESS:** (*Agenda, Item 20*)

1. MVECA Service Agreements- The Superintendent recommended the approval of the following MVECA service agreements for FY 18: 1) Fiscal Support Services; 2) Instructional Technology Coordinator Services; 3) Service Technician Services; 4) Computer Services. See attachments.

MOTION 2017-96: Mrs. Lynch moved to approve the MVECA Service Agreements.  
Mr. Teeters seconded the motion.  
On roll call the members voted as follows:  
Mr. Teeters, yea; Mr. Upthegrove, yea; Mr. Copas, yea;  
Mr. Creamer, nay; Mrs. Lynch, yea.  
(4 yeas, 1 nay)  
President Upthegrove declared the motion carried.

**NEW BUSINESS:** (*Agenda, Item 21*)

1. Resolution of Membership in OHSAA - The Superintendent requested the approval of the following resolution. The Washington C.H. City Board of Education authorizes membership in the Ohio High School Athletic Association for schools under its jurisdiction. Schools eligible for membership are those that include one or more grades at the 7-12 level. It is agreed that these schools will conduct their athletics in accordance with the Constitution, Bylaws, Regulations, Interpretations and Decisions of the Ohio High School Athletic Association. This resolution shall remain in effect for the school year 2017-2018.

MOTION 2017-97: Mrs. Lynch moved to approve the membership in OHSAA for the 2017-2018 school year.  
Mr. Teeters seconded the motion.  
On roll call the members voted as follows:  
Mr. Upthegrove, yea; Mr. Copas, yea; Mr. Creamer, yea;  
Mrs. Lynch, yea; Mr. Teeters, yea. (5 yeas)  
President Upthegrove declared the motion carried.

2. Fayette County Board of Health Service Agreement - The Superintendent recommended the approval of the service agreement with the Fayette County Board of Health to provide specific public health nursing services from July 1, 2017 to June 30, 2018. See attachment.

MOTION 2017-98: Mrs. Lynch moved to approve the Fayette County Board of Health Service Agreement.  
Mr. Copas seconded the motion.  
On roll call the members voted as follows:  
Mr. Copas, yea; Mr. Creamer, yea; Mrs. Lynch, yea;  
Mr. Teeters, yea; Mr. Upthegrove, yea. (5 yeas)  
President Upthegrove declared the motion carried.

3. Contract with Fayette County Memorial Hospital for Speech and Language Services - The Superintendent recommended the approval of the contract with Fayette County Memorial Hospital for student speech and language services for the 2017-2018 school year. See attachment.

MOTION 2017-99: Mrs. Lynch moved to approve the contract with Fayette County Memorial Hospital for Speech and Language Services.  
Mr. Copas seconded the motion.  
On roll call the members voted as follows:  
Mr. Creamer, yea; Mrs. Lynch, abstained; Mr. Teeters, yea.  
Mr. Upthegrove, yea; Mr. Copas, yea.  
(4 yeas, 1 abstention)  
President Upthegrove declared the motion carried.

4. Virtual Community School of Ohio Digital Academy Agreement – The Superintendent recommended the approval of this agreement for one year, beginning July 1, 2017 and ending on June 30, 2018. See attachment.

MOTION 2017-100: Mrs. Lynch moved to approve the Virtual Community School of Ohio Digital Academy Agreement.  
Mr. Teeters seconded the motion.  
On roll call the members voted as follows:  
Mrs. Lynch, yea; Mr. Teeters, yea; Mr. Upthegrove, yea;  
Mr. Copas, yea; Mr. Creamer, yea. (5 yeas)  
President Upthegrove declared the motion carried.

**PUBLIC PARTICIPATION:** (*Agenda, Item 22*) This segment of public participation has been set aside for those individuals who notified the Treasurer in writing by Thursday of the previous week of their desire to speak at tonight's meeting. The Chairperson may limit the amount of time provided to this activity.

**EXECUTIVE SESSION:** (*Agenda, Item 22B*) Mrs. Lynch requested that the board enter into executive session.

MOTION 2017-101: Mrs. Lynch moved to enter into executive session.  
Mr. Teeters seconded the motion.  
On roll call the members voted as follows:  
Mr. Teeters, yea; Mr. Upthegrove, yea; Mr. Copas, yea;  
Mr. Creamer, yea; Mrs. Lynch, yea. (5 yeas)  
President Upthegrove declared the motion carried.

[Entered into executive session at 7:17 p.m.]

[Reentered regular session at 10:00 p.m.]

**ADJOURNMENT:** (*Agenda, Item 23*) President Upthegrove asked for a motion to adjourn. Mrs. Lynch moved to adjourn. Mr. Copas seconded the motion. On roll call the members voted as follows: Mr. Upthegrove, yea; Mr. Copas, yea; Mr. Creamer, yea; Mrs Lynch, yea; Mr. Teeters, yea. (5 yeas) President Upthegrove declared the motion carried.

The meeting adjourned at 10.01 P.M.

ATTEST



President



Treasurer